Additional Information

Gough Island Senior Field Assistant

Please use the information in this pack to tailor your application and not the associated role profile.
What the job entails

This contract position is designed primarily to conduct control an invasive plant, *Sagina procumbens* and monitoring of native birds. This position will work with the other Field Assistants that are being recruited. All staff will take part in all activities as required by the work plan and agreed priorities.

The *Sagina* control and eradication work will involve working from the steep cliffs adjacent to the weather station on Gough Island.

Biological monitoring will involve monitoring of breeding success, survival, population counts, and other field work for selected breeding species throughout the entire year.

Training in advanced first aid, wilderness survival, rope-access techniques (IRATA level 1 or equivalent), safe use of herbicides and an induction to the plant eradication and monitoring plan will be provided prior to departure to Gough Island for team members.

An induction to Gough Island and the annual work plan will also be provided by the outgoing Gough overwintering team during the ten day changeover period on island. Changeover occurs during September of each year. The departure date for the SA Agulhas II has not been set yet.

Qualifications

a) A science degree in a relevant subject or equivalent experience in carrying out relevant field work. Equivalent experience is defined as a minimum of five years of related work.

b) Experience of remote, unsupervised fieldwork and appropriate animal handling skills (i.e. of wild animals in their natural habitat) are essential requirements.

c) Experience in team leadership and coordinating field work is desirable.

Duties

- Be responsible for data quality, reporting and on-site training as needed
- Conduct fieldwork according to a work-plan devised by the project managers
- Assist biological research, *Sagina* control, fieldwork and monitoring as required
- Make day-to-day decisions about work priorities and fieldwork protocols
- Maintain accurate records of the work and computer databases of the work
- Regularly report to and update the project managers on progress
- Responsible for your own safety and that of your team members at all times

Remuneration and conditions

- During Gough Island deployment, all food, accommodation and necessary personal protective clothing are provided for.
- All pre-deployment training and accommodation (away from RSPB HQ) covered.
- Agreed travel between home country and Cape Town covered.
- All candidates must complete a detailed medical and dental check-up in order to be allowed to travel to and work on Gough Island.
Location

- Staff will be based on Gough Island for a continuous period of 13 months. Gough Island is part of the UK Overseas Territory of Tristan da Cunha in the remote South Atlantic. Please see map for further details.
- Travel to Gough requires 10 – 6 days onboard the SA Agulhas II. This vessel departs from Cape Town, South Africa. It is a condition of travel on this vessel that all staff pass a medical and a dental check.
- Pre-deployment training will be carried out in both the UK and South Africa. However, if one or more of the selected candidates are ineligible to work in the UK, then all training will be carried out in South Africa to avoid the need to apply for UK work visas.
Skills / Experience

a) Undertaking plant eradication projects and firm understanding of eradication principles – *Essential*

or

b) Wild bird/animal handling experience in the field with a focus on bird banding/ringing, safe handling of birds, banding/ringing permit – *Essential*

c) Undertaking fieldwork in a mountainous environment and inclement weather conditions – *Essential*

d) Working on remote islands for extended periods (or equivalent remote locations) – *Essential*

e) Conducting surveys and censuses for breeding seabirds – *Essential*

f) Managing datasets or a demonstrable ability to adhere to data standards – *Essential*

g) Abseil rope-access techniques, and/or climbing experience — *Desirable*. Training will be provided

h) Taking blood sampling from birds – *Desirable*

i) Seabird-specific ringing experience/permit – *Desirable*

j) Laboratory management experience – *Desirable*

Interpersonal skills

k) An ability to live and work in a very small team on one of the world’s most remote islands for a prolonged period – *Essential*

l) Aptitude and/or proven experience in successfully undertaking unsupervised fieldwork, with safety as a first priority – *Essential*

Communication skills - a) oral skills b) written skills

m) Fluent in written and spoken English language – *Essential*

n) Proven ability to present research effectively in written and oral form with examples of publication in peer reviewed papers or scientific report writing – *Essential*

Computer / IT skills

o) Confident entering, managing, analysing and reporting data (and posses some basic awareness of databases) – *Essential*

Decision Making

p) Good time management, attention to detail, effective communication and the ability to learn quickly – *Essential*

Managerial ability

q) Self motivated and can work unsupervised – *Essential*

r) Ability to balance time between projects – *Essential*

s) Ability to follow management decisions from a remote setting – *Essential*

Other factors

t) Ability to adhere to health and safety policies and procedures at all times – *Essential*

u) Physically fit and capable of carrying out fieldwork in rugged terrain – *Essential*
v) Knowledge of wilderness survival techniques and first aid – Desirable
w) Flexible and adaptable to changing work requirements and work load – Essential

Invitation to interview: _________________________

Where possible, interviews will be in-person in Sandy, Bedfordshire, UK. Travel and interview costs will be reimbursed. For candidates based overseas, Skype or telephone interviews will be offered.

Please note, if you have not heard from us by this date, your application has been unsuccessful. Due to expected high volumes of applicants, we will be unable to respond to everyone that applies.

Interview dates: ______________________________

Starting date: To be confirmed but no later that the 03rd of July 2017

Contract end date: 25 October 2018.

Please note, due to the preparation requirements needed for training, the start date is fixed.

December 2016
Who we are and what we do

The RSPB exists to give nature a home. We help our birds, other wildlife and natural places survive and thrive.

On our doorstep are woods and farmland, moors and marshes, cliffs and mountains. They are home to an astonishing array of precious but threatened wildlife. Every species is unique, but they are all connected to one another. And every one of them needs a home to survive.

Sadly, many of our best loved and most iconic species can’t find a welcome home here any more. It’s our job to change this. A country that’s not home to skylarks and puffins, red squirrels and hedgehogs is not a country any of us want to live in.

To protect our threatened birds and other wildlife, we need to protect the places where they live. If we are taking care of nature, we are taking care of ourselves and future generations.

The RSPB in a nutshell

The Royal Society for the Protection of Birds (RSPB):

- Was formed in 1889 to counter the barbaric trade in bird plumes for women’s hats
- Has since grown into a world-leading wildlife conservation organization and now speak out for all birds and wildlife, tackling the problems which threaten our environment
- Has over a million members, including more than 200,000 youth members
- Has more than 2,000 active staff members and almost 18,000 volunteers, who donate more than a million hours of their time – that’s the equivalent of 600 full-time staff
- Has a NET income available for charitable purposes of £89.3 million
- Has more than 200 nature reserves covering 143,780 hectares and home to 80% of our rarest or most threatened bird species
- Has a network of more than 150 local groups and over 150 youth groups
- Has an impressive global reach, with active projects and capacity building programmes in 26 countries and 10 UK Overseas Territories
- Has the largest charity mail order operation in the UK, and also has the UK’s most successful charity credit card

Volunteers

Volunteers founded the RSPB 125 years ago and remain a vitally important part of the organization today; there are approximately nine volunteers for every paid member of staff. Our volunteers bring a unique range of skills and qualities to the RSPB, help stretch our scarce resources and keep us in touch with grass roots.
Our Strategy, Mission and Cultural Values

Our Strategy

Our vision: a world richer in nature
Imagine this. Wild birds and other wildlife will no longer be declining. Nature is restored, enriching and sustaining the lives of people as a result. Such a world would guarantee that future generations have clean air and water, a stable climate, abundant and diverse wildlife, and a robust, diverse and sustainable economy.

Our long-term purpose: saving nature
We believe that:
- There is a moral imperative to save nature
- Nature is crucial for peoples quality of life and the planet’s life support systems
- Birds are an integral part of the web of life
- We are well placed to stand up for birds and all nature
- The challenge is great, we must work with others to succeed
- We need growing popular support

Our Mission

By 2020...
Our work is both urgent and important and we need to act now to make a difference. The world’s governments have committed to halting biodiversity loss by 2020 and we will challenge them, as well as businesses, civil society and ourselves, to take the steps necessary to reach this goal, and then go further.
Our Cultural Values

Our cultural values are the way we work with each other and partners:

**Bold**
We speak out honestly for what we believe in, aiming higher and pushing further for growth. We seek to provide innovative, fun and sociable ways for people to get involved.

**Focused**
We identify where birds and wildlife are most under threat, then act decisively and with commitment to save them and deliver tangible results.

**Supportive**
We support each other and our sector partners in order to flourish, and make sure our supporters receive reward and recognition for their contribution.

**Together**
We work together for the biggest possible impact across the RSPB and with partners across the UK and globally.

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*The Royal Society for the Protection of Birds (RSPB) is a registered charity: England and Wales No. 207076 Scotland No. SC037654*
What we offer

**Pay**
We offer a competitive salary to attract and retain great people.

**Annual leave**
The RSPB leave year runs from 1 April to 31 March. When you start you will receive 26 days’ holiday, excluding public holidays (four days are taken during the RSPB’s Christmas shutdown). This will increase to 28 days after three-year continuous service and 30 days after seven years continuous service. Leave will be pro-rated for part time staff and where you start part way through the year.

**Pension**
The RSPB is currently reviewing its pension benefits as part of a larger review of employee salaries and benefits. Future benefits may therefore change.

**Life Assurance**
All our staff are automatically covered for death in service benefit. This cover is not conditional on becoming a contributory member of the RSPB pension scheme. A lump sum of three times their pensionable salary at the date of the employee’s death is paid to their beneficiaries or estate.

**Flexible Working**
Normal hours of work for full-time employees are 37.5 hours per week. The RSPB prides itself on being a flexible and supportive employer. We have a range of options available to support our employees including flexitime, TOIL, parental, family, and special leave alongside our maternity and paternity leave arrangements.

**Sickness Pay**
If you become ill staff are supported by our enhanced Occupational Sick Pay Scheme. Your entitlement is determined by length of service.

**Employee Assistance Scheme**
All RSPB employees have free access to an Employee Assistance Programme provided by The Validium Group. This service is available 24 hours a day, 365 days a year.

**Staff Association**
The Staff Association is the official, independent body that exists to protect and promote the interest of its members, to represent their views and to act as a consultative body. It is officially recognised and supported by the Management Board and Council as the formal channel for the communication of staff views. All employees are eligible to join the Staff Association.

**Learning and Development**
The RSPB is committed to supporting all RSPB employees with quality learning and development opportunities. We offer a wide range of learning and development opportunities including our induction process, on-going training and e-learning. We prioritise leadership and management which is key to people motivation and success. Our recent leadership programmes have received the Institute of Leadership and Management accreditation. The Learning and Development team’s focus and aim is to help both you and the organisation to succeed.

**Volunteering and sabbaticals**
All RSPB staff are given the opportunity to volunteer for the organisation 1 day per year. For every seven years continuous service from the date of joining and each seven years thereafter, all employees are eligible to apply for a sabbatical. We give a maximum of four weeks paid leave.

**Childcare Vouchers**
The Childcare Voucher Scheme is open to all employees who are parents or guardians and currently use childcare facilities. Employees can opt to receive part of their salary in childcare vouchers up to a maximum of £243 per month to use with a wide range of childcare providers. The amount received in vouchers is tax free.

**Green loans**
Employees can apply for an interest-free loan to buy a bicycle or a season ticket.
RSPB Nature Reserves and RSPB retail
Employees can visit any RSPB reserve free and can receive up to 20% off retail items in the RSPB’s shops.

Relocation
We are able to offer a limited amount of financial help towards relocation costs for employees, depending on the circumstances.

How we expect you to work

The RSPB has seven key competencies that are important to our organisation’s success. We expect all employees to demonstrate the following behaviours in everything that they do:

**Direction:**
You ensure you have a clear direction and sense of common purpose that guides what you do and how you approach your work.

**Energy:**
You bring energy and urgency to the RSPB to motivate people to do the best they can.

**Capability:**
You build your own and other people’s capabilities, directly and indirectly.

**Relationships:**
You communicate effectively and build productive internal and external relationships

**Change:**
You support continuous improvement and change and constantly look for way to do things better.

**Advocacy:**
You act as an advocate for the RSPB.

**Performance:**
You get things done, achieve ambitious goals and the RSPB’s aims.

Environmental Statement

We have a role to play in protecting our environment by being as ‘green’ as possible. As a conservation organisation, we know a healthy environment is critical for nature and that we need to lead by example. Through our environmental management system (EMAS), we have an Environmental Policy, objectives and targets which prioritises where we can do most. All staff members are asked to respect and adhere to our green principles.

Equality and Diversity at the RSPB

The RSPB is part of a global network that incorporates a diversity of traditions and cultures, and which represents different inheritances, backgrounds, influences, perspectives and experiences. A better understanding of people’s differences will help us to appreciate and value everyone’s contribution, and recognise that we are all an integral and invaluable part of the RSPB.

Everyone has the right to be treated with consideration and respect. The RSPB is committed to achieving a truly inclusive environment for all, by developing better working relationships that release the full potential, creativity and productivity of each individual, and an atmosphere where everyone can learn, work and live free from prejudice, discrimination, harassment and violence.
The RSPB aims to ensure that all staff, volunteers, partners, clients, contractors, members and the general public are treated fairly. Unless it can be shown to be justified, this will be regardless of sex, sexual orientation, gender re-assignment, marital or civil partnership status, race (including colour, nationality, ethnicity, or national origin), disability, medical status, age, religion or belief, political opinion, social or economic status, or ex-offender status.

**Employment Checks**

All offers of employment are made subject to the following criteria:

i. **Proof of eligibility to work in the UK is desirable. However, as these posts are not based in the UK, consideration will be given to candidates that do not fulfil this criteria.**

   **Note:** If one or more of the selected candidates chosen for any of these positions do not meet the eligibility criteria to work in the UK, the entire pre-deployment training will take place in South Africa. Selected candidates will therefore not be required to work in the UK and will not need to meet immigration restrictions. All candidates will therefore depart from their home country on or before the 3rd of July.

ii. **In addition to the medicals required candidate must complete an Employment Health Check,**

iii. **Two references satisfactory to the RSPB**

Applications from candidates requiring a certificate of sponsorship under the UK points-based immigration system will not be considered if there are suitable candidates who do not require sponsorship. This is because employers need to demonstrate that they are unable to recruit a resident worker, before they can recruit a non-resident worker*

The resident worker rule does not prevent applicants requiring sponsorship from applying for our vacancies, but such applications should be made on the understanding that they can only be considered subject to the restrictions above.

For further information, please visit the Home Office UK Border Agency website.

*This rule does not apply to those applying for roles that require a bachelor, postgraduate degree or postgraduate certificate in education qualification. It is necessary for the qualification to be an essential requirement for the role and the applicant to prove that they possess such a qualification (or have completed a minimum of 12 months study in the UK towards a UK PhD), which is recognised in the UK.